

2012.07.19.

Step by Step 3企画「英語で発表する」 Presentation in English

- ・英語でアブストラクトやスライドを作り，その内容を適切な英文表現に磨く.
- ・2012年8月7日（火），8日（水）に情報科学研究科で実施します.
- ・本企画は，2012年3月に実施した Step by Step 企画2の第3弾です.

講師 **Dr. Paul Langman (Ph.D.)** 岩手大学非常勤講師

日時：2012年8月7日(火曜日)と8日（水曜日）の二日間（6回の講義）

8月

7日（火曜日） 1. 午前 10:30-12:00 科学論文の書き方 I, 質疑
2. 午後 13:30-15:00 科学論文の書き方 II, 質疑
3. 午後 15:30-16:30 示範： poster と slide の添削, 質疑

8日（水曜日） 4. 午前 10:30-12:00 効果的なポスターと口頭発表 I 質疑
5. 午後 13:30-15:00 効果的なポスターと口頭発表 II 質疑
6. 午後 15:30-16:30 示範： abstract の添削, 質疑

場所 情報科学研究科棟1階 第1講義室

対象: 情報科学研究科 大学院生 及び関連講座 関係者

内容：英語でスライドやポスターを作り，その英文を適切な表現に磨く.
示範 (demonstration)：アブストラクト，ポスター，スライドの添削を例示

企画3の特徴（参加者の皆さんに）

1. 受講者が国際学会に投稿予定の abstract か poster を持参すると受講中に添削と講評します（希望者は事前に saito@is.nagoya-u.ac.jp に「添削希望」と連絡してください。File の送付先をお知らせします）.
2. 留学生の参加を歓迎します.

当日の講義の進行に応じて，内容の実施順序には若干の変更の可能性有り.

問い合わせ先：情報科学研究科 メディア科学専攻 認知情報論講座 齋藤洋典

e-mail: saito@is.nagoya-u.ac.jp

Step-by-step plan 3 (Graduate School of Information Science: Designed by Hirofumi Saito)

Lecturer **Dr. Paul Langman** (Adjunct English teacher of Iwate University)

When : 2012, August, 7 (Tuesday), 8 (Wednesday)

Where: Information Science Bld. Lecture hall 1

August 7 (Tuesday)

10:30-12:00 (1) Contents (A), Question and Answer, questionnaire in English

13:30-15:00 (2) Contents (A), Question and Answer, questionnaire in English

15:30-16:30 (3) (workshop on creating a poster = step by step correction of a **poster** to make it easy to understand and to remember.

Before and after comparisons. In addition, step by step correction of poorly designed **slides**. Specifically, the use of font size, style, color and spatial and sequential organization in a poster and a slide.) Question and Answer

August 8 (Wednesday)

10:30-12:00 (1) Contents (B), Question and Answer, questionnaire in English

13:30-15:00 (2) Contents (B), Question and Answer, questionnaire in English

15:30-16:30 (3) (workshop on writing an abstract for a journal article or for **submission** to a conference referee in order to obtain an oral presentation or poster presentation. Specific mistakes made when writing an **abstract** and how to make an abstract shorter.) Question and Answer

The plan for the participants

1. Web-based service: Prints or Slides of ppt
2. Contents: Poster, Slide, and Abstract
3. Question and Answer after lectures
4. Demonstration: Recruit sample posters and presentations in the workshops

Contents

List of contents for lectures/workshops on August 7th and 8th.

August 7th:

(A) Scientific writing

- a. Characteristics of Good Scientific Writing
- b. Parts and functions of a journal article
- c. How to write a journal article
- d. Common mistakes made

- e. Workshop – How to write an Abstract -- In class demonstration

August 8th:

(B) How to make effective oral and poster presentations

- a. The differences between an oral and poster presentation
- b. Characteristics of good slides for an oral presentation
- c. Before and after workshop for slide design/improvement
- d. Characteristics of a good poster
- e. Before and after workshop for good poster design
- f. How to respond to questions from the audience
- g. How to overcome fear of talking in front of an audience

Contact info for inquires: Prof. Hirofumi Saito; e-mail: saito@is.nagoya-u.ac.jp